

# EMPLOYER PROFILE

## HAMILTON ISLAND



### About the Company

Hamilton Island is one of 74 islands in the Whitsundays, part of the Great Barrier Reef Marine Park off the Queensland Coast.

The island is 5km from north to south and 3.5km from east to west. Only 30% of the island is inhabited, with the other 70% left undeveloped

The nearest mainland town is Airlie Beach and approximately 100 people commute to the island every day

Hamilton Island has a commercial airport located on island with direct flights from Sydney, Melbourne, Cairns and Brisbane.



### Room Attendant

- Servicing Palm Bungalows, Reef View Hotel, Beach Club, qualia, Yacht Club Villas and Holiday Homes...
- Ensures all guestrooms assigned are serviced, cleaned and maintained according to standards specified by the property.
- Ensure guest supplies and advertising material in bedrooms and bathrooms are replenished to the correct standards for the room type.
- Use and clean equipment with care, reporting any defective equipment as set down in procedures manual.
- Ensure the security of keys and guestrooms at all times by adherence to security procedures. Report any suspicious persons or items to the Housekeeping Supervisor.

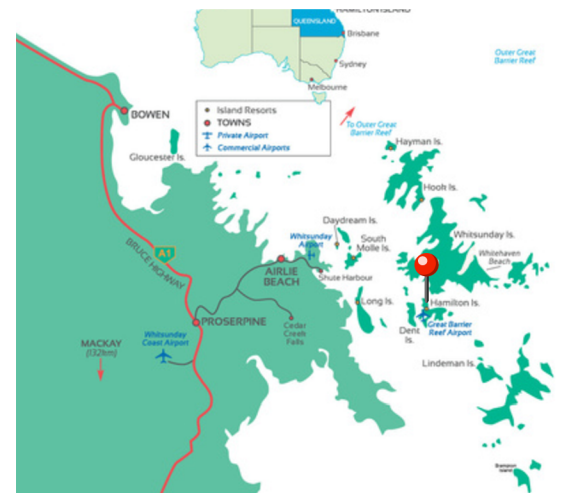


### Food & Beverage Attendant

- Attend to guests in an efficient, friendly manner whilst adhering to standards and procedures required
- Resolve guest complaints or escalate where necessary to ensure a positive dining experience
- Be aware of all promotions, actively up-sell food and beverage products. Provide responsible alcoholic beverage services as set out in the Liquor Licensing Legislation.
- Positively contribute in the ongoing development of the resort's food and beverage product and service initiatives.
- Co-operate effectively with fellow workers and all departments within the resort, promoting inter-departmental relations.
- And more...

### Working at Hamilton Island

- With an abundance of employment opportunities and a variety of positions and departments, we work closely with the Hamilton Island People, Culture & Development Team to recruitment people into the right roles that will both suit your existing experience, leverage your strengths, set you up for success and provide you with the chance to build your experience with a industry-recognised, leading tourism employer!
- You must be 18yrs or older to be employed on Hamilton Island.
- A Drivers Licence and Responsible Service of Alcohol certificate is required for most positions including F&B, Porter and Housekeeping attendants
- Tattoos are not permitted on hands, neck or face and visible tattoos are not allowed to be offensive or obscene (to be determined by HR). If you fail to declare tattoos during the recruitment process, your employment may be terminated within 48hrs of arriving on island.



## Application Process



**Complete 4 subjects, Candidate Profile, Screening Call & Interview Ready Session**

01



**Flight Centre Travel Academy will confirm an interview**

02



**Participate in online, phone & in-person interview with People & Culture Team and Department Manager. These interviews can be formal, be prepared to extensively discuss your transferrable skills and what attributes you can bring as an employee to Hamilton Island. This interview will include a site inspection.**

03



**Upon successful interview, references are done & employment offered**

04

## Employee Benefits

- A dedicated Staff Activities Coordinator organises a variety of activities for employees to participate in. The monthly 'What's On' schedule includes trivia and karaoke nights, live music events, free movies, discounted trips to the Great Barrier Reef and Whitehaven Beach, bush walking, fishing competitions, triathlons, beach clean-up days, art classes etc. Different social sports are scheduled during the week including tennis, basketball, beach volleyball, touch footy and sailing.
- Earn extra money through our multi-hire scheme.
- With over 60 activities available on island, employees receive discounts on all of them including jet skiing, quad biking, go karting, stand-up paddle boarding, kayaking and golf.

